



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

Quezon
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 Date/Time: 12-18-24
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 Ref. No. DA 219-24

DIVISION ADVISORY NO. 219, s. 2024
 December 16, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013, this advisory is issued not for endorsement as per DO 28, s. 2001, but only for the information of DepEd officials, personnel/staff, and the concerned public.
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DISTRIBUTION OF THE ELECTRONIC AND/OR PRINTED COPIES OF THE 2024 CENSUS OF POPULATION AND COMMUNITY-BASED MONITORING SYSTEM FORM 10 (SELF-ADMINISTERED QUESTIONNAIRE) FOR THOSE WHOSE HOUSEHOLDS ARE NOT YET ENUMERATED FOR POPCEN-CBMS OPERATION

Enclosed is a copy of letter from the Provincial Statistics Officer, Philippine Statistics Office, requesting for support in the distribution of the electronic and/or printed copies of the 2024 census of population and community-based monitoring system form 10 (self-administered questionnaire) for those whose households are not yet enumerated for POPCEN-CBMS Operation, which is self-explanatory.

For your information and guidance.

Incl.: As stated

Parmjd/12/16/2024

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DEPEDQUEZON-TM-SDS-04-011-003



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REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
QUEZON

Reference No. 24R0456-879

2 December 2024

DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent
Department of Education Division of Quezon
Sitio Fori, Brgy. Talipan, Pagbilao, Quezon



SUBJECT: Request for Support in Distributing the Electronic and/or Printed Copies of the 2024 Census of Population and Community-Based Monitoring System Form 10 (Self-Administered Questionnaire) for those whose Households are not yet Enumerated for POPCEN-CBMS Operation

Dear DR. BAUTISTA:

Greetings from the Philippine Statistics Authority (PSA)!

In view of the ongoing conduct of the 2024 Census of Population and Community-Based Monitoring System (POPCEN-CBMS), the PSA would like to request for your support by distributing the electronic and/or printed copies of the 2024 POPCEN-CBMS Form 10 (Self-Administered Household Profile Questionnaire) to all your employees, staff and personnel whose households are not yet enumerated. The distribution of self-administered questionnaires is aimed to facilitate the data collection of PSA field enumerators and to ensure that all persons are covered in the nationwide implementation of the census.

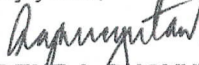
A complete census and comprehensive database of household will provide national government agencies with reliable data for policy development, program monitoring and social protection initiatives. Accurate census data will empower government agencies to craft informed policies, track programs and deliver targeted social protection services. Respondents are requested to leave completed self-administered questionnaires in their households or at your office for collection by PSA enumerators. If enumerators haven't visited by December 6, 2024, kindly compile all submissions and transmit these in sealed envelopes/boxes to PSA Quezon Provincial Statistical Office 3rd Floor, Pacific Mall, M.L. Tagarao St., Barangay 3, Lucena City.


Our focal person on the matter is **Ms. Margarita G. Cada** of the PSA Quezon will coordinate with you on this. She can be reached at telephone numbers (042) 373-7059, (042) 717-3629 or cellphone number 09985301842 and email addresses quezon@psa.gov.ph and m.cada@psa.gov.ph.

We look forward to your cooperation and support to this important endeavor.

Thank you very much.

Truly yours,


02/12/2024-02
AIRENE A. PUCYUTAN
Provincial Statistics Officer
PSA Quezon


MGC/JCA

- Attachment:
1. 2024 POPCEN-CBMS Form 10 (Self-Administered Household Profile Questionnaire)
 2. Specific Instructions to Respondents



3rd Flr., Pacific Mall, M.L. Tagarao St. Barangay 3, City of Lucena
Telephone: (042) 373-7059, (042) 717-3629 Telefax: (042) 373-6832
www.psa.gov.ph rsso04a.psa.gov.ph/quezon email address: quezon@psa.gov.ph



**2024 Census of Population and Community-Based Monitoring System
SELF-ADMINISTERED QUESTIONNAIRE FOR HOUSEHOLD POPULATION
(For LGU-implemented CBMS)**

Dear **Sir/Madam**:

The **Philippine Statistics Authority (PSA)** is collecting information from every household, institutional living quarter (ILQ), and barangay throughout the country for the **2024 Census of Population and Community-Based Monitoring System or 2024 POPCEN-CBMS**.

The **POPCEN** aims to collect data on population to serve as basis for social and economic development plans, policies, and programs. Data collected in the census will be provided to government planners, policy makers, and administrators which will be used by both local and national government agencies to craft evidence-based policies and programs for the development of the country. The **CBMS**, on the other hand, aims to collect information of households on different dimensions of living conditions of households that will be used as reference in identifying beneficiaries of social and economic development programs of the government. In your city, this will be administered by your local government unit.

The conduct of the POPCEN is pursuant to **Republic Act (RA) No. 10625 (Philippine Statistical Act of 2013)** and **Executive Order No. 352**.

We assure you that all the data that you will provide in the 2024 POPCEN-CBMS will be held **STRICTLY CONFIDENTIAL** pursuant to **Section 26 of RA 10625**. Moreover, the data collection in this activity does not violate the provisions stipulated in **Section 4(e) of RA 10173 (Data Privacy Act)**. The information that will be published by the PSA based on the census will be in the form of statistical tables or summaries in which no reference to an individual or institution shall appear.

This 2024 POPCEN-CBMS was reviewed and cleared under the Statistical Survey Review and Clearance System (SSRCS) with clearance number and expiration date provided in the upper left-hand corner of this questionnaire.

If you have inquiries, you may contact us at (02) 8376-1903, go to the nearest PSA office, or send us a message through the email address popcencbms@psa.gov.ph. You may also visit the website psa.gov.ph, for more information.

We appreciate your utmost cooperation and support for the success of the 2024 POPCEN-CBMS.

Thank you very much.

CLAIRE DENNIS S. MAPA, PhD
Undersecretary
National Statistician and Civil Registrar General

This POPCEN Form 10 is a self-administered questionnaire that contains instructions on how to fill out the questionnaire. It also contains the population, and housing and household questions, which we would like you to answer.

Our Team Supervisor assigned to cover this area will collect this questionnaire on:

Appointment Date (mm/dd/yy)

If you have any questions/concerns or if you need additional questionnaires, please contact the Team Supervisor whose contact details are indicated below.

For further information about this census and for inquiries on how to accomplish this form, you may also contact our PSA Provincial Statistical Office, the contact details of which are also found below.

DO NOT FILL THIS OUT. FOR PSA USE ONLY

Team Supervisor

Name :	
Address :	
Contact Number :	
Email Address :	

PSA Provincial Statistical Office

Name :	
Address :	
Contact Number :	
Email Address :	

What is a Household and Household Population?

A **household** is a social unit consisting of a person living alone or a group of persons who sleep in the same housing unit AND have a common arrangement in the preparation and consumption of food.

In most cases, a household consists of persons who are related by kinship ties, such as parents and their children. In some instances, several generations of familial ties are represented in one household while, still in others, even more, distant relatives are included as members of the household.

Some household members may have no relationship with the head of the household, for example, household helpers, boarders, and nonrelatives. They are considered as members of the household provided that they sleep in the same housing unit and have a common arrangement for the preparation and consumption of food with the household and that they do not go home to their family at least once a week.

Household population comprises of persons who belong to a household. In determining the household membership, the basic criterion is the usual place of residence or the place where the person usually resides. This may be the same or different from the place where he/she is found at the time of the data collection. As a rule, it is the place where he/she usually sleeps.

Members of Household Population

The following individuals are to be included as members of a household:

1. Those who are present at the time of the visit and whose usual place of residence is the housing unit where the household lives.
2. Family members who are **overseas workers** that are away at the time of the data collection but expected to return within five years from the date of the last departure.
3. Those whose usual place of residence is the place where the household lives but are temporarily away at the time of the data collection for any of the following reasons:
 - on vacation, business/pleasure trip, or training **somewhere in the Philippines** and are expected to be back within six months from the date of departure. An example is a person on training with the Armed Forces of the Philippines for not more than six months;
 - on vacation, business/pleasure trip, or study/training **abroad** and are expected to be back within a year from the date of departure;
 - working or attending school outside their usual place of residence but usually come home at least once a week;
 - confined in a hospital for a period of not more than six months as of the time of enumeration, except when they are confined as patients in a mental hospital, leprosarium/leper colony, or drug rehabilitation center, regardless of the duration of their confinement;
 - detained in a provincial/city/municipal jail or military camp for a period of not more than six months as of the time of enumeration, except when their sentence or detention is expected to exceed six months;
 - on board, a coastal, interisland, or fishing vessel within Philippine territories; and
 - onboard, an oceangoing vessel but are expected to be back within five years from the date of departure.
4. **Boarders/lodgers** of the household or employees of a household-operated business who do not usually return/go to their respective homes weekly.
5. **Citizens of a foreign country** who have resided or are expected to reside in the Philippines for at least a year from their arrival, except members of a diplomatic mission and non-Filipino members of an international organization.
6. **Filipino balikbayans** with a usual place of residence in a foreign country but have resided or are expected to reside in the Philippines for at least a year from their arrival.
7. Persons temporarily staying with the household who have no usual place of residence or who are not certain to be enumerated elsewhere.

Birth Registration

The birth of a person is one of the vital events subject to official registration. The *recording of the occurrence of a birth* in the city/municipality civil registry office is called **birth registration**.

Marital Status

Marital Status refers to the personal status of an individual with reference to the marriage laws of customs of the country. Civil status is the term usually used in official and private records, documents, and transactions in the country.

Below are the categories for marital status and their corresponding codes and definitions:

Code	Description of Marital Status
1	Single/Never Married - a person who has never been married.
2	Married - a person married in a religious, civil ceremony or tribal rites, either living with his/her spouse at the time of visit or temporarily living apart because his/her spouse is employed elsewhere. A person classified as "married" includes one who remarried after having been widowed, or divorced, or whose marriage has been annulled.
3	Common-law/Live-in - a person cohabiting or living consensually with another person as husband and wife without the benefit of a legal marriage.
4	Widowed - a person who has been legally or consensually married before, but whose marital partner has died. In case the widowed remarried, his/her marital status should be married.
5	Divorced - a person whose bond of matrimony has been dissolved legally through talaq or tafwid (divorce in Islam), or court order including Indigenous Cultural Communities (ICCs)/Indigenous Peoples (IPs) marriages dissolved and who therefore can remarry.
6	Separated - a person currently legally married but who are no longer living with their spouse (for any reason other than illness, work, or school) and have not obtained a divorce. Those who lived with a common-law partner but are no longer living together are included in this category.
7	Annulled - a person whose marriage was presupposed as valid and was then declared annulled by the court.
8	Not reported - a person whose marital status is unknown to the respondent, or whose marital status is being concealed by the respondent/person himself/herself.

Religious Affiliation

Religious affiliation refers to a particular system of beliefs, attitudes, emotions, and behaviors constituting man's relationship with the powers and principalities of the universe.

Religion is either defined as: (a) religious or spiritual belief of preference, regardless of whether or not this belief is represented by an organized group or (b) affiliation with an organized group having specific religious or spiritual tenets.

Ethnicity

Ethnicity is a primary sense of belonging to an ethnic group based on descent/blood relation/consanguinity. Ethnic group is consanguineous in nature, meaning, the ties are reckoned by blood and traced through the family tree. Thus, **ethnicity** refers to the household member's identity, by descent/blood relation/consanguinity and not by mere choice nor by adoption or confirmation by any ethnic group primarily the Indigenous Peoples (IPs). As such, the ethnicity of the children should be the ethnicity of his/her mother or father.

Ethnicity includes indigenous peoples, non-indigenous ethnic groups, and foreign descent. Examples of indigenous peoples are Aeta/Ayta, Manobo, Ibanag, and Kankanaey while non-indigenous ethnic groups includes Tagalog, Bisaya/Binisaya, Cebuano, Ilocano, and Ilonggo, among others. American, Chinese, Japanese, Indian, and Koreans are some of the examples of foreign descent.

Literacy

Simple literacy is the *ability of a person to read and write a simple message*. As such, a person is said to be literate if he/she can both read and write a simple message in any language or dialect. A person who cannot read and write a simple message, such as "I CAN READ" is considered illiterate. Moreover, a person is still considered illiterate if he/she is capable of reading and writing only his/her own name or numbers. Similarly, a person is illiterate if he/she can read but not write or he/she can write but not read.

A person who knows how to read and write but at the time of the census can no longer read and/or write due to some physical defect or illness is still considered literate. Example of this is an aged person who knows how to read and write but can no longer perform these activities due to poor eyesight or hand injury. Persons with disability who can read and write through other means such the use of Braille are considered literate.

Highest Grade/Year Completed

Highest grade/year completed refers to the highest grade or year completed in school, college or university as of **July 01, 2024**. This may be any one of the specific grades or years in early childhood education, elementary, high school, and college. It may also be special needs education program (SNED), alternative learning system (ALS), post-secondary, short-cycle tertiary education program, college, and post baccalaureate courses.

Below are the codes and categories for the highest grade/year completed. For postsecondary, short-cycle tertiary, college, and post baccalaureate graduate, write the course on the line and leave the code boxes blank.

LEVEL 0 - EARLY CHILDHOOD EDUCATION

- 00000000 - NO GRADE COMPLETED
- 01000000 - NURSERY/PRE-KINDER
- 02000000 - KINDERGARTEN
- 02100000 - KINDERGARTEN (K TO 12)

LEVEL 1 - PRIMARY EDUCATION (ELEMENTARY)

- 10001001 - GRADE 1
- 10001002 - GRADE 2
- 10001003 - GRADE 3
- 10001004 - GRADE 4
- 10001005 - GRADE 5
- 10001006 - GRADE 6
- 10001007 - ELEMENTARY GRADUATE
- 10001008 - GRADE 7 GRADUATE
- 10001101 - GRADE 1 (K TO 12)
- 10001102 - GRADE 2 (K TO 12)
- 10001103 - GRADE 3 (K TO 12)
- 10001104 - GRADE 4 (K TO 12)
- 10001105 - GRADE 5 (K TO 12)
- 10001107 - ELEMENTARY GRADUATE (K TO 12)
- 10002001 - SPECIAL NEEDS EDUCATION (SNED) GRADE 1
- 10002002 - SNED GRADE 2
- 10002003 - SNED GRADE 3
- 10002004 - SNED GRADE 4
- 10002005 - SNED GRADE 5
- 10002006 - SNED GRADE 6
- 10002007 - SNED ELEMENTARY GRADUATE
- 10002011 - SNED GRADE 1 (K TO 12)
- 10002012 - SNED GRADE 2 (K TO 12)
- 10002013 - SNED GRADE 3 (K TO 12)
- 10002014 - SNED GRADE 4 (K TO 12)
- 10002015 - SNED GRADE 5 (K TO 12)
- 10002017 - SNED ELEMENTARY GRADUATE (K TO 12)
- 10002018 - ELEMENTARY SNED NON-GRADED/CONTAINED
- 10003011 - BASIC LITERACY PROGRAM COMPLETER (ALS)
- 10003012 - A&E ELEMENTARY PROGRAM COMPLETER (ALS)
- 10003013 - A&E ELEMENTARY LEVEL PASSER (ALS)

LEVEL 2 - LOWER SECONDARY/JUNIOR HIGH SCHOOL

- 24001001 - 1ST YEAR
- 24001002 - 2ND YEAR
- 24001003 - 3RD YEAR
- 24001004 - 4TH YEAR
- 24001006 - HIGH SCHOOL GRADUATE
- 24001101 - GRADE 7 (K TO 12)
- 24001102 - GRADE 8 (K TO 12)
- 24001103 - GRADE 9 (K TO 12)
- 24001105 - JHS GRADUATE (K TO 12)
- 24003011 - A&E JHS PROGRAM COMPLETER (ALS)
- 24003012 - A&E JHS LEVEL PASSER (ALS)
- 24002016 - JHS SNED NON-GRADE/CONTAINED
- 24002001 - SNED 1ST YEAR
- 24002002 - SNED 2ND YEAR
- 24002003 - SNED 3RD YEAR
- 24002004 - SNED 4TH YEAR
- 24002005 - SNED HIGH SCHOOL GRADUATE
- 24002011 - SNED GRADE 7 (K TO 12)
- 24002012 - SNED GRADE 8 (K TO 12)
- 24002013 - SNED GRADE 9 (K TO 12)
- 24002015 - SNED JHS GRADUATE (K TO 12)

LEVEL 3 - UPPER SECONDARY (SENIOR HIGH SCHOOL)

- 34000110 - GRADE 11 (TRACK UNKNOWN)
- 34000130 - SHS GRADUATE (TRACK UNKNOWN)
- 36000011 - A&E SHS PROGRAM COMPLETER (ALS)
- 36000012 - A&E SHS LEVEL PASSER (ALS)
- 37000011 - SNED GRADE 11
- 37000012 - SNED SHS GRADUATE
- 37000013 - SNED SHS NON-GRADED/CONTAINED

ACADEMIC TRACK

- 34001110 - GRADE 11 ACADEMIC TRACK COMPLETER - STRAND UNKNOWN
- 34001130 - SHS GRADUATE (ACADEMIC TRACK - STRAND UNKNOWN)
- 34001111 - GRADE 11 - ABM STRAND
- 34001112 - GRADE 11 - GA STRAND
- 34001113 - GRADE 11 - HUMSS STRAND
- 34001114 - GRADE 11 - PRE-BACCALAUREATE MARITIME
- 34001115 - GRADE 11 - STEM STRAND
- 34001131 - ABM STRAND GRADUATE
- 34001132 - GA STRAND GRADUATE
- 34001133 - HUMSS STRAND GRADUATE
- 34001134 - PRE-BACCALAUREATE MARITIME SPECIALIZATION GRADUATE
- 34001135 - STEM STRAND GRADUATE
- IF GRADE 11 ACADEMIC TRACK COMPLETER, SPECIFY STRAND IF KNOWN**
- IF GRADE 12 ACADEMIC TRACK GRADUATE, SPECIFY STRAND IF KNOWN**

ARTS AND DESIGN TRACK

- 34002110 - GRADE 11 (ARTS AND DESIGN TRACK)
- 34002130 - SHS GRADUATE (ARTS AND DESIGN TRACK)

SPORTS TRACK

- 34003110 - GRADE 11 (SPORTS TRACK)
- 34003130 - SHS GRADUATE (SPORTS TRACK)

TECHNOLOGY AND LIVELIHOOD EDUCATION AND TECHNICAL-VOCATIONAL LEVELHOOD TRACK

- 35000110 - GRADE 11 (TLE AND TVL TRACK COMPLETER - STRAND UNKNOWN)
- 35000130 - SHS GRADUATE (TLE AND TVL TRACK - STRAND UNKNOWN)
- 35000111 - GRADE 11 (TLE AND TVL TRACK - AGRIFISHERY ARTS)
- 35000112 - GRADE 11 (TLE AND TVL TRACK - HOME ECONOMICS)
- 35000113 - GRADE 11 (TLE AND TVL TRACK - INDUSTRIAL ARTS)
- 35000114 - GRADE 11 (TLE AND TVL TRACK - ICT)
- 35000115 - GRADE 11 (TLE AND TVL TRACK - TVL MARITIME (MARITIME AND PREBAC MARITIME))
- 35000131 - AGRIFISHERY ARTS STRAND GRADUATE
- 35000132 - HOME ECONOMICS STRAND GRADUATE
- 35000133 - INDUSTRIAL ARTS STRAND GRADUATE
- 35000134 - INFORMATION AND COMMUNICATIONS TECHNOLOGY STRAND GRADUATE
- 35000135 - TVL MARITIME SPECIALIZATION STRAND GRADUATE
- IF GRADE 11 TLE AND TVL TRACK COMPLETER, SPECIFY STRAND IF KNOWN**
- IF GRADE 12 TLE AND TVL TRACK GRADUATE, SPECIFY STRAND IF KNOWN**

LEVEL 4 - POST-SECONDARY NON-TERTIARY EDUCATION

- 40000001 - 1ST YEAR
- 40000002 - 2ND YEAR
- IF GRADUATE, SPECIFY PROGRAM**

LEVEL 5 - SHORT CYCLE TERTIARY EDUCATION

- 50000001 - 1ST YEAR
- 50000002 - 2ND YEAR
- IF GRADUATE, SPECIFY PROGRAM**

LEVEL 6 - BACHELOR LEVEL EDUCATION OR EQUIVALENT

- 60000001 - 1ST YEAR
- 60000002 - 2ND YEAR
- 60000003 - 3RD YEAR
- 60000004 - 4TH YEAR
- 60000005 - 5TH YEAR
- 60000006 - 6TH YEAR
- IF GRADUATE, SPECIFY PROGRAM**

LEVEL 7 - MASTER LEVEL EDUCATION OR EQUIVALENT

- 70000010 - UNDERGRADUATE
- IF GRADUATE, SPECIFY PROGRAM**

LEVEL 8 - DOCTORAL LEVEL EDUCATION OR EQUIVALENT

- 80000010 - UNDERGRADUATE
- IF GRADUATE, SPECIFY PROGRAM**

General Instructions on Filling Out the Census Questionnaire:

1. Pages 10B and 10C of this form is for the concepts and definitions on data items. **Please take time to read as you accomplish the questionnaire.** If further explanation is needed, please contact the Team Supervisor.
2. Write the appropriate number/s in the box/es provided. Make sure that each digit is written neatly inside each box.
3. Write the answers legibly on the line provided for each item requiring write-in entry. Answers should be written in print or capital letters to aid the PSA in processing this questionnaire.
4. Questions/items are intended for members belonging to a specific age group. Be guided by the age group found on the shaded header for the age groups.

FILL OUT THE ITEMS BELOW AND PROCEED TO THE NEXT PAGE.

NAME OF RESPONDENT (Last Name, First Name, Suffix, Middle Name)

SIGNATURE

DATE ACCOMPLISHED

TO BE FILLED-OUT BY THE ENUMERATOR/TEAM SUPERVISOR

CERTIFICATION	GEOGRAPHIC IDENTIFICATION
<p>I hereby certify that the data set forth herein were personally obtained/reviewed by me and in accordance with the instructions given by the PSA.</p> <p>_____ TEAM SUPERVISOR SIGNATURE OVER PRINTED NAME</p> <p>_____ DATE ACCOMPLISHED/REVIEWED (mm/dd)</p> <p>_____ CENSUS-CBMS AREA SUPERVISOR SIGNATURE OVER PRINTED NAME</p> <p>_____ DATE REVIEWED (mm/dd)</p> <p>_____ HEAD CENSUS-CBMS AREA SUPERVISOR SIGNATURE OVER PRINTED NAME</p> <p>_____ DATE REVIEWED (mm/dd)</p>	<p style="text-align: center;">BOOKLET <input type="text"/> <input type="text"/> OF <input type="text"/> <input type="text"/> BOOKLETS</p> <p>HIGHLY URBANIZED CITY _____ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p>BARANGAY _____ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p>ENUMERATION AREA NUMBER _____ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p>BUILDING SERIAL NUMBER _____ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p>HOUSING UNIT SERIAL NUMBER _____ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p>HOUSEHOLD SERIAL NUMBER _____ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p>LINE NUMBER OF THE RESPONDENT _____ <input type="text"/> <input type="text"/></p> <p>NAME OF HOUSEHOLD HEAD _____</p> <p style="text-align: center;">LAST NAME FIRST NAME SUFFIX MIDDLE NAME</p> <p>ADDRESS _____</p> <p style="text-align: center;">FLOOR NO. HOUSEHOLD/BUILDING NO. NAME BLOCK/LOT NO.</p> <p style="text-align: center;">STREET NAME SITIO/PUROK/ZONE SUBDIVISION/VILLAGE</p>

RECORD OF VISIT

DATE OF VISIT _____ (mm/dd)	SUMMARY OF VISIT
CODES FOR THE RESULT OF VISIT	RESULT OF FINAL VISIT * <input type="checkbox"/>
1 COMPLETED *	NUMBER OF HOUSEHOLD MEMBERS <input type="text"/> <input type="text"/>
2 NOT YET COMPLETED (FOR CALLBACK)	NUMBER OF MALES <input type="text"/> <input type="text"/>
3 ENTIRE HOUSEHOLD IS ABSENT/AWAY DURING THE ENUMERATION PERIOD *	NUMBER OF FEMALES <input type="text"/> <input type="text"/>
4 REFUSED	
5 OTHERS, SPECIFY * _____	

Remarks

GENERAL INSTRUCTIONS: 1. WRITE THE ANSWER/DESCRIPTION ON THE LINES PROVIDED.
 2. WRITE THE NUMBER OR CODE CORRESPONDING TO THE ANSWER IN THE BOX/ES.
 3. REFER TO THE CODES FOR ITEM P2 AT THE BOTTOM OF THIS PAGE.

FOR ALL PERSONS

FOR ALL PERSONS
5 YEARS OLD AND OVER

LINE NUMBER	Name	Relationship to the Household Head	Sex	Date of Birth	Age	Birth Registration	Marital Status	Religious Affiliation	Ethnicity	Literacy	Highest Grade/Year Completed
	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11
	<p><i>Who is the head of this household? Who are the persons usually residing here as of July 01, 2024?</i></p> <p>ORDER OF LISTING: • Head • Spouse of the head • Never-married children of the head/spouse, from the oldest to the youngest • Ever-married children of the head/spouse and their families, from the oldest to the youngest • Other relatives of the head • Nonrelatives of the head</p>										
1	LAST NAME FIRST NAME SUFFIX MIDDLE NAME	SPECIFY	<input type="checkbox"/>	MM DD YYYY		<input type="checkbox"/>	<input type="checkbox"/>	SPECIFY	SPECIFY	<input type="checkbox"/>	SPECIFY
2	LAST NAME FIRST NAME SUFFIX MIDDLE NAME	SPECIFY	<input type="checkbox"/>	MM DD YYYY		<input type="checkbox"/>	<input type="checkbox"/>	SPECIFY	SPECIFY	<input type="checkbox"/>	SPECIFY
3	LAST NAME FIRST NAME SUFFIX MIDDLE NAME	SPECIFY	<input type="checkbox"/>	MM DD YYYY		<input type="checkbox"/>	<input type="checkbox"/>	SPECIFY	SPECIFY	<input type="checkbox"/>	SPECIFY
4	LAST NAME FIRST NAME SUFFIX MIDDLE NAME	SPECIFY	<input type="checkbox"/>	MM DD YYYY		<input type="checkbox"/>	<input type="checkbox"/>	SPECIFY	SPECIFY	<input type="checkbox"/>	SPECIFY
5	LAST NAME FIRST NAME SUFFIX MIDDLE NAME	SPECIFY	<input type="checkbox"/>	MM DD YYYY		<input type="checkbox"/>	<input type="checkbox"/>	SPECIFY	SPECIFY	<input type="checkbox"/>	SPECIFY
6	LAST NAME FIRST NAME SUFFIX MIDDLE NAME	SPECIFY	<input type="checkbox"/>	MM DD YYYY		<input type="checkbox"/>	<input type="checkbox"/>	SPECIFY	SPECIFY	<input type="checkbox"/>	SPECIFY

CHECK FOR PERSONS NOT YET LISTED	INDICATOR FOR ADDITIONAL BOOKLET	CODES FOR ITEM P2 - RELATIONSHIP TO THE HOUSEHOLD HEAD			
<p>Are there other persons in this household who were not yet listed, such as infants, small children, elderly persons, and overseas workers?</p> <p>1 Yes, ADD TO THE HOUSEHOLD MEMBER LIST <input type="checkbox"/></p> <p>2 None <input type="checkbox"/></p>	<p>Are there more than six (6) members in this household?</p> <p>1 Yes, USE ADDITIONAL BOOKLET <input type="checkbox"/></p> <p>2 No <input type="checkbox"/></p>	<p>01 Household Head</p> <p>02 Spouse</p> <p>03 Son</p> <p>04 Daughter</p> <p>05 Stepson</p> <p>06 Stepdaughter</p> <p>07 Son-in-law</p> <p>08 Daughter-in-law</p>	<p>09 Grandson</p> <p>10 Granddaughter</p> <p>11 Father</p> <p>12 Mother</p> <p>13 Father-in-law</p> <p>14 Mother-in-law</p>	<p>15 Brother</p> <p>16 Sister</p> <p>17 Brother-in-law</p> <p>18 Sister-in-law</p> <p>19 Uncle</p> <p>20 Aunt</p>	<p>21 Nephew</p> <p>22 Niece</p> <p>23 Other Relative, specify</p> <p>24 Boarder</p> <p>25 Domestic Helper</p> <p>26 Nonrelative, specify</p>

Specific Instructions to Respondents

Once you fill out your information in this link, https://bit.ly/2024POPCEN-CBMS_PSABoard-RSC-PSC-Registration, make sure to select the "Code 2 - SELF-ADMINISTERED QUESTIONNAIRE (FILLABLE PDF FORMAT)" in the mode of data collection. You will be able to download the fillable pdf format of the 2024 POPCEN-CBMS Form 10 and its instructions.

It is recommended to use Adobe Acrobat to fill out the fillable PDF questionnaire, as there will be a need to affix a signature if you wish to participate in the CBMS.

The general instructions for filling out the POPCEN-CBMS Form 10 are outlined on page 2 of the questionnaire. Please take time to read the concepts and definitions that can help in answering the data items (Pages 14-22).

A. Instructions in filling-out the fillable SAQ form

Below are the instructions on how to complete the fillable PDF version of the POPCEN-CBMS Form 10.

1. On Page 2, fill out the information about the respondent and the address.

FILL OUT THIS SECTION														
NAME OF THE RESPONDENT (LAST NAME, FIRST NAME)	SIGNATURE	DATE ACCOMPLISHED												
CONTACT NUMBER	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>													
EMAIL ADDRESS														
NAME OF THE HOUSEHOLD HEAD														
LAST NAME	FIRST NAME	SUFFIX	MIDDLE NAME											
ADDRESS														
FLOOR NO.	HOUSE/BUILDING NO.	NAME BLOCK/LOT NO.	STREET NAME	SUBDIVISION/VILLAGE										

2. On the same page, fill out the geographical information of the household.

GEOGRAPHIC IDENTIFICATION					
BOOKLET <input type="text"/> OF <input type="text"/> BOOKLETS					
REGION	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>				
PROVINCE/HUC	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>				
CITY/MUNICIPALITY	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>				
BARANGAY	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>				
SITIO/PUROK	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>				

Under the Summary of Visit section, indicate the number of males and number of females in the household.

SUMMARY OF VISIT	
NUMBER OF VISIT/S MADE	
RESULT OF FINAL VISIT (POPCEN)*	
RESULT OF FINAL VISIT (CBMS)**	
NUMBER OF HOUSEHOLD MEMBERS	
NUMBER OF MALES	
NUMBER OF FEMALES	
MODE OF DATA COLLECTION	
SIGNED CBMS FORM 3 (CONSENT FORM/WAIVER) 1 YES 2 NO	

- On Page 3, list all the household members and provide the core demographic characteristics. Kindly note the persons to be included as members of the household, as specified in Page 14.
- If you wish to participate in CBMS, accomplish Page 4 and onwards. Otherwise, proceed to Section O (Housing Characteristics).
- After answering the questions in Section O (Housing Characteristics), fill out the CBMS Form 3 or Consent Form/Waiver.

I have carefully read and fully understand the foregoing terms, and have freely, knowingly, and voluntarily signed this form on behalf of the members of my household.

Signature over Printed Name of Respondent/
Authorized Representative of Respondent: _____
Last Name, First Name, M.I.

Date Signed: _____ (MM/DD/YYYY)

TO BE ACCOMPLISHED BY CBMS HIRED PERSONNEL

Acknowledged by:

ENUMERATOR
Signature Over Printed Name: _____
Date: _____ (MM/DD/YYYY)

TEAM SUPERVISOR
Signature Over Printed Name: _____
Date: _____ (MM/DD/YYYY)

PROV/HUC	CITY/MUN	BRGY	EA	BSN	HUSN	HSN

LINE NUMBER OF RESPONDENT: [] []

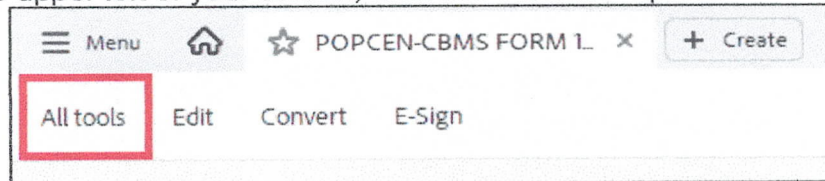
LINE NUMBER OF SIGNATORY: [] []

Q1 Did the respondent sign the waiver?
1 Yes, END
2 No (GO TO Q2)

Q2 What is the main reason why the respondent did not sign the waiver?
1 Not interested in availing government social protection programs
2 Concern on security
3 Prefer not to answer
9 Others, specify: _____ SPECIFY

If you are using Adobe Acrobat, you may refer to the following images on how you can affix your signature in the form:

- In the upper left of your screen, click the "All tools" option.

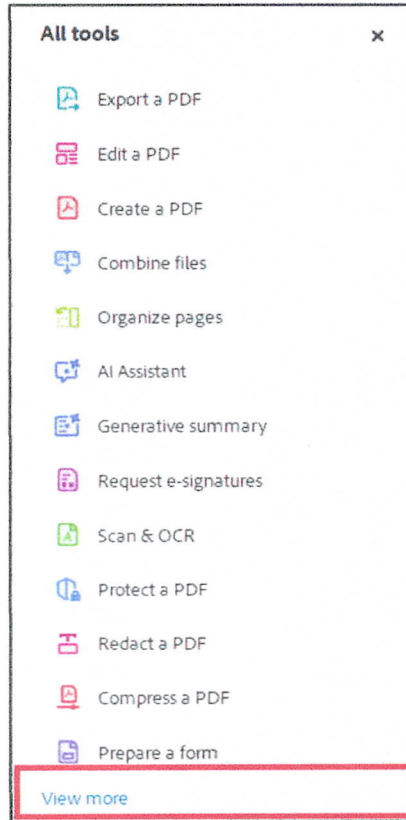


- Click the "view more" option.

Reference No. 24CBSS02-422

Subject: Participation of the Philippine Statistics Authority Board, Regional and Provincial Statistics Committee Member Agencies in the 2024 Census of Population and Community-Based Monitoring System

Date: 11 November 2024



c. Select the  Fill & Sign option.

d. Hover your mouse over the line for the "Last Name, First Name, M.I." to input your name.

I have carefully read and fully understand the foregoing terms, and have freely, knowingly, and voluntarily signed this form on behalf of the members of my household.

Signature over Printed Name of Respondent/
Authorized Representative of Respondent:

Date Signed:

i. Lastly, fill out this section.

LINE NUMBER OF RESPONDENT		<table border="1" style="width: 60px; height: 20px;"> <tr><td> </td><td> </td></tr> </table>		
LINE NUMBER OF SIGNATORY		<table border="1" style="width: 60px; height: 20px;"> <tr><td> </td><td> </td></tr> </table>		
Q1	Did the respondent sign the waiver? 1 Yes, END 2 No (GO TO Q2)	<table border="1" style="width: 40px; height: 20px;"> <tr><td> </td></tr> </table>		
Q2	What is the main reason why the respondent did not sign the waiver? 1 Not interested in availing government social protection programs 2 Concern on security 3 Prefer not to answer 9 Others, specify:	<table border="1" style="width: 40px; height: 20px;"> <tr><td> </td></tr> </table> SPECIFY		

Refer to Page 3 to determine the line number of the respondent and the line number of the signatory.

j. Save the file using the following naming convention: "POPCEN-CBMS Form 10_<your initials>.pdf".

B. Instructions in filling-out the printed SAQ form

1. Once you download and print the SAQ form, kindly follow instructions to accomplish the form.
2. Scan your accomplished SAQ form then save with the subject line "**Accomplished POPCEN-CBMS Form 10.**"

C. Instructions for the submission of accomplished the printed and fillable SAQ form

1. For accomplished printed SAQ form, scan the form to PDF file format, also for fillable PDF format, kindly save with the subject line "**Accomplished POPCEN-CBMS Form 10.**"
2. Once completed, you may submit the accomplished form to the NCCT through this google form at https://bit.ly/2024POPCEN-CBMS_PSABoard-RSC-PSC-Submission.
3. For respondents from the PSA Board member agencies, an alternative way to submit this form in the PSA Central Office or in the Provincial Statistical Office is to submit the accomplished forms to the National Census-CBMS Core Team (NCCT) located at 19th Floor, PSA Headquarters Building, PSA Complex, Quezon City.

D. Instructions for the geotagging

6. To facilitate the geotagging of your household, you may follow this link: <https://bit.ly/SAQGeotagging>. This link will take you to a form where you can pin your household's location. For Step-by-step instructions on how to fill out the form, you may follow this link: <https://bit.ly/GeotaggingTutorial>.

Reference No. 24CBSS02-422

Subject: Participation of the Philippine Statistics Authority Board, Regional and Provincial Statistics Committee
Member Agencies in the 2024 Census of Population and Community-Based Monitoring System

Date: 11 November 2024

7. The PSA focal person will provide POPCEN-CMBS Form 12 or Notice of Listing/Enumeration (sticker) to the agency's/organization's designated focal person, who shall disseminate the sticker(s) to the respective personnel.
8. The respondent shall ensure that the sticker is posted in a visible part of the building or housing unit, preferably on the front wall of the house or the gate of the building.